



**UNCLASSIFIED**

**NORTH AMERICAN AEROSPACE DEFENSE COMMAND  
AND  
UNITED STATES NORTHERN COMMAND**



**EDUCATIONAL INSTITUTION ACKNOWLEDGEMENT LETTER**

Your student, \_\_\_\_\_, has applied for a student volunteer internship position at North American Aerospace Defense Command (NORAD) and United States Northern Command (USNORTHCOM) located in Colorado Springs, Colorado.

Student participation in the program is on a voluntary basis, and there is no remuneration or other employee benefits provided. Students can gain valuable experience related to their education endeavors when working in the joint, interagency and international environment at NORAD and USNORTHCOM. Students typically work a minimum of nine weeks in the program; but may work longer should the organization and student mutually agree. To participate in the NORAD and USNORTHCOM Volunteer Student Internship Program, a student must be enrolled in a graduate level program at an accredited college or university OR be enrolled in a Reserve Officer Training Corp (ROTC) program and/or a service academy. The student must have a \*GPA of at least 2.5 on a 4.0 scale. Permission to participate in the program must be given by an official from the student's academic institution, normally an academic advisor or equivalent. This is to ensure participation in our program does not interfere with the student's academic studies or academic institution's programs or policies. To grant permission to participate, please sign the acknowledgement below.

If you have any questions please feel free to contact the NORAD and USNORTHCOM Academic Alliance Team at [n-nc.peterson.n-ncj7.mbx.j72-internship-omb@mail.mil](mailto:n-nc.peterson.n-ncj7.mbx.j72-internship-omb@mail.mil)

**ACKNOWLEDGEMENT**

The below signature is to acknowledge that \_\_\_\_\_ is a student in good standing at \_\_\_\_\_, has a \*GPA of at least 2.5 on a 4.0 scale, and has permission from the school to participate in the NORAD and USNORTHCOM Volunteer Student Internship Program.

\*In the case of institutions that do not use the 4.0 academic scale, please provide the actual grades and evaluation system used in a separate document. Unofficial transcripts are acceptable.

\*In the case of newly matriculated students who do not have grades yet recorded, the student will provide their GPA as soon as it's available. Unofficial transcripts are acceptable.

\_\_\_\_\_  
School Official's Printed Name

\_\_\_\_\_  
School Official's Title

\_\_\_\_\_  
School Official's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's Printed Name

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date